

MARCH 10, 2014

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Davisson, Schmidt and Staszewski. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2014-54

WHEREAS, Clinton County maintains a Medical Examiner Investigator program under the direction of Medical Examiner Dr. Eric Petersen; and

WHEREAS, the Clinton County Board of Supervisors gives final approval for additional staff; and

WHEREAS, Daniel Vosatka-(Clinton County EMA; salaried exempt employee) has met the educational and professional requirements per Dr. Petersen to serve in the role of a Medical Examiner Investigator;

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Daniel Vosatka will serve as a supplemental medical examiner investigator, as needed, without additional compensation while employed by Clinton County.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-55

WHEREAS, Sheryl Edleman has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

506 Public Street, Goose Lake, IA

Parcel #16-00090000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2012 and 2013 Assessment Years and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-56

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the resignation of Lori Johnson, full-time Medicaid Case Manager, of the Clinton County Case Management Department be and is hereby acknowledged and effective March 14, 2014, at the close of the work day.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to discontinue pay checks effective March 14, 2014.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.  
RESOLUTION #2014-57

A RESOLUTION TO RECOGNIZE THE  
EASTERN IOWA REGIONAL HOUSING CORPORATION  
HOUSING TRUST FUND

WHEREAS, the Eastern Iowa Regional Housing Corporation Housing Trust Fund, whose mission and purpose is to address the affordable housing needs within the region through coordination and long term planning; including securing and allocating resources to address the unmet housing needs; and

WHEREAS, the County of Clinton understands that opportunities exist to secure resources to address the various housing needs in the community through the establishment of a regional housing trust fund; and

WHEREAS, the County of Clinton desires to partner with the Eastern Iowa Regional Housing Corporation Regional Housing Trust Fund to assist in addressing the unmet housing needs in the community;

THEREFORE BE IT RESOLVED that the County of Clinton does hereby recognize and support the Eastern Iowa Regional Housing Corporation Regional Housing Trust Fund.

APPROVED AND ADOPTED this 10th day of March, 2014.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes  
Jill M. Davisson, Chairperson

Motion was made by Supervisor Staszewski to authorize the Chairperson of the Board to sign the three-year agreement with Cost Advisory Services, Inc. for cost allocation services to Clinton County at an annual amount of \$7,600.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes

Motion carried.

Motion was made by Supervisor Schmidt to assess the following assessment amounts to their respective Drainage Districts and the Board of Supervisors will allow waivers as indicated for these assessments:

DRAINAGE DISTRICT		AMOUNT LEVIED	WAIVER AMORTIZATION
DRAINAGE DISTRICT 5	ALL POINTS	\$5,969.42	10 YEAR
DRAINAGE DISTRICT 7	MAIN	\$1,066.90	N/A
DRAINAGE DISTRICT 7	LATERAL A	\$928.68	N/A
DRAINAGE DISTRICT 15	LATERAL 6	\$485.98	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 7	\$671.97	10 YEAR
DRAINAGE DISTRICT 20	ALL POINTS	\$13,580.07	20 YEAR
DRAINAGE DISTRICT 21	ALL POINTS	<u>\$31,715.25</u>	20 YEAR
TOTAL		\$54,418.27	

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes

Motion carried.

## GENERAL PUBLIC

Jeremy Huss from the DeWitt Observer announced The Observer now has a Facebook page.

## DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

Clinton County Auditor Eric Van Lancker requested the Board of Supervisors schedule the Primary Election canvass for Tuesday, June 10, at 9 a.m. The canvass was added to the Board of Supervisors schedule. He also reminded the Board that he will be attending ISAC County Day at the State Capitol on Wednesday and ISAC Spring School on Thursday and Friday in Des Moines.

9:30 A.M. Discussion / Possible Action Setting Public Hearing – 121 6<sup>th</sup> Ave. So., Clinton, Iowa 5-Year Lease Renewal for Subleases with Iowa Department of Human Services (DHS), Child Support Recovery Unit, Iowa Department of Corrections and Juvenile Court Services

Chairperson Davisson explained it is the County's responsibility to provide space for the DHS and other state departments. She said this lease addresses that mandate.

Clinton County Attorney Mike Wolf said a Public Hearing is required before the Board of Supervisors approve the lease.

The following resolution was presented and on motion adopted.

### RESOLUTION #2014-58

WHEREAS, Clinton County Board of Supervisors (hereinafter "Board") has determined that in order to best meet its statutory obligations to provide office space to the Iowa State Department of Human Services, Iowa Department of Correctional Services, Iowa Department of Juvenile Probation and other agencies, Clinton County intends to continue to lease property located at 121 6<sup>th</sup> Ave. S., Clinton, Iowa, and legally described as follows:

Lots forty-five (45), forty-six (46) and forty-seven (47) in Block Six (6) in the plat known as "Town of Clinton" within the City of Clinton, Iowa, being a two story building located at 121 6<sup>th</sup> Avenue South, Clinton, Iowa, and containing 20,910 square feet of usable space, excluding space reserved for Landlord's use and future expansion.

Also, Lots fifteen (15), sixteen (16) and seventeen (17) in Block Six (6) in the plat known as "Town of Clinton" within the City of Clinton, Iowa.

Also Lots thirteen (13), fourteen (14), eighteen (18) and nineteen (19) in block six (6) in the plat know as "Town of Clinton" within the City of Clinton, Iowa.

(hereinafter "Property");

WHEREAS, the tenants have continued to pay month to month from March 15, 2013 to the present;

WHEREAS, the Board has determined that it would be best to continue with a formalized 5-year lease of the Property by exercising its option to lease for an additional five-year term;

WHEREAS, the proposed lease provides, among other things, that commencing March 15, 2014, annual rental for the five years of the term shall be \$5.798 per square foot based upon 20,910 square feet for the first year of the lease renewal. The rent shall increase two and one-half (2 1/2) percent annually thereafter. There is also parking rent in the annual amount of \$120 per space for 77 spaces, and \$12 annual minor storage rent (ramp area). There are also maintenance, janitorial, fire equipment, utility expenses, lighting, and other expenses, as well as property taxes above the amount paid of the 1991-92 tax year, to be paid by Clinton County.

WHEREAS, the Board plans to sublease the rented space, parking spaces and delegate the various expenses to the various agencies currently using the property.

BE IT RESOLVED by the Board that pursuant to Iowa Code, Section 331.361(2)(a) and (b), public notice be given for the Public Hearing required for the lease and sublease of the Property as stated in this Resolution in accordance with Iowa Code, Section 331.305. That after the Public Hearing, the public be given notice of the Board's intention to vote on approval of the lease and sub-leases, with possible alterations or changes to the terms of the lease (but not an increase in the cost of the rent, parking or maintenance expenses). A copy of the

proposed lease is available at the County Auditor’s Office at the County Administration Building, 1900 N. Third St., Clinton, Iowa.

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors will hold the Public Hearing on March 31, 2014, at 10:00 a.m. in the Board of Supervisor’s Room, Clinton County Administration Building, 1900 N. 3<sup>rd</sup> St., Clinton, Iowa, for the purpose of soliciting public comment on the above-proposed lease. At the hearing, anyone may address the Board of Supervisors. Written comments need to be directed to the Board of Supervisors, P.O. Box 2957, Clinton, IA 52733-2957 and must be received before or at the Public Hearing.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes  
Jill M. Davisson, Chairperson

9:45 A.M. Discussion – Policy establishing Prohibition of Nicotine Delivery Systems (e.g. electronic cigarettes) in all Clinton County Buildings

Clinton County Attorney Mike Wolf said a draft policy is being developed. He suggests the policy only address prohibition of the use of e-cigarettes in the buildings. A resolution drafted by Wolf will be presented for the Board of Supervisors consideration next week.

10:00 A.M. Public Hearing to solicit public comments on the Clinton County Budget FY2014-2015

PUBLIC HEARING

Chairperson Davisson called a Public Hearing to order at 10:00 a.m. Present were Supervisor Schmidt and Staszewski; Administrative Assistant Roberta Lewis; County Auditor Eric Van Lancker; Budget Director Jeaninne Clark; various Elected Officials and Department Heads; and members of the press and public.

The purpose of the Public Hearing was to solicit comments on the proposed FY15 Clinton County budget. Proof of publication was presented, accepted, and returned for filing.

No comments were received previous to the Public Hearing.

Davisson thanked everyone who assisted in building the proposed budget. She said elected officials and department heads are very good about how to use tax payers’ dollars.

Keith Dexter, Lost Nation, asked about the ending reserves. He wanted to know if it decreased. Davisson explained the budget is a conservative estimate and the reserves will probably be more when the fiscal year ends. Dexter said his concern is the fund balance may disappear if the apparent trend continues.

Schmidt said two years ago a \$10 million carry over was not budgeted. He said the budget amount was estimated lower in the sake of budgeting conservatively.

Dexter appreciates that department heads don’t just spend money because it is left over at the end of the year and thanked them for that discretion. He also thanked the Secondary Roads department for its work and attempts to keep up with maintenance despite the inadequate funding from the State.

Mike Wolf explained there are sometimes unknown costs when building a proposed budget. He added the Board of Supervisors has always been very good about allowing contingency funds.

Davisson explained the increase in the rural levy is due to less state funding for roads.

Staszewski thanked elected officials and department heads for their budgets and added the Supervisors weren’t able to fund all the department heads’ needs. He said some proposed budgets were cut.

Davisson and Schmidt both spoke to this being their last budget process as Supervisors and agreed Staszewski will continue to watch spending for the County.

Motion was made by Supervisor Schmidt to adjourn the Public Hearing.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes

Motion carried. The Public Hearing was adjourned at 10:21 a.m.

10:21 A.M. Discussion/Possible Action to approve the Clinton County Budget FY2014-2015

Supervisor Schmidt commented that the proposed fiscal year budget, removing Mental Health and Secondary Roads, actually spends less than the current year’s budget. He said it’s a budget he’s comfortable with, but he doesn’t feel the same for the Secondary Roads budget. He also warned rural taxpayers to expect an increase in

their fall tax bill considering new assessments and rollbacks combined with the County increasing the rural tax levy 25-cents for Secondary Roads projects. Schmidt said he estimates the tax bill on a 38-acre parcel of bare ground he owns will increase 13%. He said the Secondary Roads is the biggest issue in the rural budget and the only way to address those issues is to place the burden on the property tax payers.

Davisson added that the Secondary Roads budget includes funds for maintenance and \$200,000 for projects. She said \$700,000 of proposed projects was cut from the proposed budget. She added the purchase of a squad car for the Sheriff's Office out of the rural levy was also pushed back a year.

The following resolution was presented and on motion adopted.  
RESOLUTION #2014-59

WHEREAS, the Clinton County Board of Supervisors has considered the proposed fiscal year 2014-2015 County budget; and

WHEREAS, a Public Hearing concerning the proposed County budget was held this date, March 10, 2014;

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County budget fiscal year 2014-2015 as set forth in the budget summary, is hereby adopted, and the County Auditor is directed to make the necessary filing of said budget and to establish the accounting records in accordance with the attached schedules;

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors and the County Auditor be and hereby authorized to sign the approved 2014-2015 County budget.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes  
Jill M. Davisson, Chairperson

The Board of Supervisors adjourned to meet on Monday, March 17, 2014.

Eric Van Lancker, County Auditor

Jill M. Davisson, Chairperson

-APPROVED-

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County Auditor

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Chairperson